



Government College for Men:: Kadapa

(NAAC Accredited at "B" Grade)

Andhra Pradesh-516004

Internal Quality Assurance Cell

Institutional Strategic Plan

(August 2022-July 2023)

S.NO	Strategic Plan/Activity	Dead Line	No. of events	Monitoring Department	Organizer/ Responsible Person
1	Academic Calendar	At the beginning of Academic Year	01/year	Academic Committee	Academic Coordinator
2	IQAC meetings	Every Three Months	04/year	IQAC	IQAC Coordinator
3	AQAR Report Submission	31 st December of every year	01/year	IQAC	IQAC Coordinator
4	Feedback from all stakeholders	At the end of Academic Year	01/year	IQAC	IQAC Coordinator
5	Participation in NIRF	In the month of December	01/year	NIRF	NIRF Coordination
6	ISO Certification	Once in a year	01/year	ISO	ISO Coordinator
7	Composition of IQAC	At the Beginning of Academic Year	01/year	IQAC	IQAC Coordinator
8	Plan of Action by the IQAC	At the Beginning of Academic Year	01/year	IQAC	IQAC Coordinator
9	Institutional data submitted to AISHE	As and when AISHE requested	01/year	AISHE Committee	AISHE Coordination
10	Management Information System	Continuous Monitoring	-	MIS Committee	MIS Coordination
11	Syllabus revision for Programmes (BOS Meeting)	At the Beginning of Academic Year	01/year/Department	Academic Coordinator	In-charge of Department
12	New Programmes/ courses introduce	At the Beginning of Academic Year	Any Department	Academic Coordinator	In-charge of Department
13	Value-added /Certificate Courses	At the Beginning of Academic Year	Any Department	Certificate Course Committee	In-charge of Department
14	Student Enrolment and Profile	At the Beginning of Academic Year	01/year	Office	Admission Section
15	Teacher Training on ICT	At the Beginning of	02/year	Computer Science	In-charge of Computer

		Semester			Science
16	Students Mentoring System/Ward Counselling System	At the Beginning of Academic Year	At least one Counselling session/faculty	In-charge of Department	Ward Counsellors
17	Student Satisfaction Survey	At the end of Academic Year	01/year	IQAC	IQAC Coordinator
18	Extension Activities for sensitizing community and students on social issues (Collaboration is Must)	Any time	02/Department/year	In-charge of Department	Interested Faculty
19	Outreach programmes through NSS, NCC, RRC, Ecoclub, DRC, Consumer Club, YRC, WEC (Collaboration is Must)	Any time	02/Committee/year	NSS, NCC, RRC, Eco-club, Consumer Club, YRC, WEC	Coordinator
20	Active Collaborative activities for Research	Any time	At least One / Department/year	In-charge of Department	Interested Faculty
21	Faculty exchange Programme	Any time	At least One / Department/year	In-charge of Department	Interested Faculty
22	Student Exchange Programme	Any time	At least One / Department/year	In-charge of Department	Interested Faculty
23	Continuous Internal Evaluation	Continuous Process	02 Mid exams + 01 External/Semester	Principal	COE
24	Active MoUs	Any time	01/Department/year	MOU Committee Co-ordinator	In-charge of Department
25	Library Automation	Continuous Process	Continuous Process	Principal	In-charge of Library
26	Departmental Library Services	Continuous Process	Continuous Process	In-charge of Department	In-charge of Library books
27	E-Content Development	Any time	01/faculty/year	LMS Coordinator	Interested Faculty
28	SOPs and Policies Preparation	Continuous Process	Continuous Process	IQAC/NAAC Committee	Interested Faculty
29	Coaching for competitive examinations	Any time	01/Department/year	Competitive Examination Coordinator	In-charge of Department
30	Awareness Programme on Career Counselling/Guidance	Any time	02/faculty/year	Career Guidance Cell	In-charge of Department
31	Redressal of student grievances	Continuous Process	Continuous Process	Grievance & Redressal Cell	Grievance & Redressal Cell Coordinator
32	Awareness Programme on Prevention of sexual harassment and ragging	Any time	02/year	Anti-Ragging Committee	Anti-Ragging Committee Co-ordinator
33	Campus Placement Drive	Any time	03/year	Placement Cell & JKC	Placement Cell & JKC Coordinators
34	Data Collection on Students Pursuing Higher Studies	In the Month of December	01/year	Placement Cell	In-charge of Department

35	Data Collection on Students' Employment	In the Month of December	01/year	Placement Cell & JKC	Placement Cell & JKC Coordinators
36	Alumni Association Activities	Any time	03/year	Alumni Committee	Alumni Coordinator
37	Management Information System (MIS)	Continuous process	Continuous process	MIS Committee	CCE-MIS Coordinator
38	Institutional Strategic Plan Preparation	At the Beginning of Academic Year	01/year	IQAC	NAAC & Academic Coordinator
39	Website Management	Continuous process	Continuous process	Website Committee	Website In-charge
40	College Academic Activity Report	Continuous process	Continuous process	Academic Committee	Academic Coordinator
41	Automation of Examination Branch	Continuous process	Continuous process	Principal	COE
42	Professional Development Programmes for teaching staff	Any time	02/year	IQAC	Research Cell Coordinator
43	Training to Lab Assistants/Store Keepers	Any time	01/Science Departments/year	IQAC	In-charge of all Science Departments
44	Extension activities on Environment & Sustainability	Any time	01/Department/year	IQAC	In-charge of all Departments
45	Sensitization programme on Human Values and Ethics	Any time	02/year	Vice Principal	Principal
46	Workshop on NEP-2020, ODL	Any time	01/year	Principal	NAAC Coordinator
47	Workshop on NIRF	Any time	01/year	Principal	NIRF Coordinator
48	Student Enrollment Details	After Completion of Admissions	01/year	Admission Section	Admission section In-charge
49	Department Academic Action Plan	At the Beginning of Academic Year	01/year	Academic Coordinator	In-charge of all Departments
50	College Annual Report	At the End of Academic Year	01/year	IQAC	IQAC Coordinator
51	College Calendar	At the Beginning of Academic Year	01/year	College Calendar Committee	Coordinator
52	College News Letter	10 th of Next Month	12/year	College News Letter Committee	Coordinator
53	Research Promotional Activities	Any Time	02/year	Research Cell	Research Coordinator
54	Autonomous Report	At the End of Academic Year	01/year	Autonomous Committee	Autonomous Committee Coordinator
55	Activities for Advanced Learners	Any Time	01/faculty/year	Department In-charge	Every Faculty
56	Remedial Coaching for Slow Learners	At the Beginning of	01/faculty/year	Remedial Coaching	Every Faculty

		Academic Year		Coordinator	
57	Bridge Course	At the Beginning of Semester	01/Department/year	Department In-charge	Department In-charge
58	Science Promotional programmes	Any Time	01/Science Department/year	Science Club Coordinator	In-charge of all Science Departments
59	Commemorative days, events and festivals	On the Day	04/Department/year	Department In-charge	Department In-charge
60	Community Awareness Programmes	Any Time	01/Department/year	Department In-charge	Department In-charge
61	Department Best Practices	Continuous Process	02/Department/year	Department In-charge	Department In-charge
62	Social Responsibility Programmes	Any Time	01/Department/year	Department In-charge	Department In-charge
63	Community Service Project	End of 2 nd Semester	01/I year students/year	CSP Coordinator	Teacher Mentors
64	Internship	End of 4 th Semester	01/II year students/year	Internship Coordinator	Teacher Mentors
65	Life Skill Courses	At the Beginning of Academic Year	01/I year students/year	Principal	Department In-charge
66	Skill Development Courses	At the Beginning of Academic Year	01/I year students/year	Principal	Department In-charge
67	Student Projects	Any Time	01/ Faculty/year	Department In-charge	All Faculty
68	Activities on problem solving methodologies	Any time	01/faculty/year	Department In-charge	Interested Faculty
69	ICT enabled teaching	Any time	02/faculty/year	Department In-charge	All Faculty
70	National Seminars/workshops	Any time	01/Department/year	Department In-charge	Interested Faculty
71	Annual Curricular Plans	At the Beginning of Academic Year	01/faculty/Semester	Department In-charge	All Faculty
72	Apply for research projects	Any time	01/Department/year	Department In-charge	Interested Faculty
73	College Level Workshops/ seminars on Research Methodology, Intellectual Property Rights (IPR	Any time	02/year	R & D Cell	Coordinator
74	College Level Workshops/ seminars entrepreneurship and skills development	Any time	02/year	Skill Development Committee	Coordinator
75	Consultancy and corporate training	Any time	01/Department/year	Department In-charge	Interested Faculty
76	Cultural activities	Any time	02/year	Cultural/Fine arts committee	Coordinator
77	Issue of Departmental Library Books	Any time	-	Department In-charge	Coordinator
78	Logbooks Maintenance	Continuous Process	Continuous process	Department In-charge	Concern faculty

79	Usage of library by teachers and students	Continuous Process	Continuous process	Library	Library In-charge
80	Purchase of Journals/magazines	Any time	Continuous process	Library	Library In-charge
81	LMS/e-content development	Any time	01/Department/year	Department In-charge	Interested Faculty
82	Training Programme on Soft skills, Language and communication skills	Any time	02/year	English Department	Department In-charge
83	Awareness Programme of trends in technology	Any time	01/year	Computer Science Department	Department In-charge
84	Awareness on Programme Yoga, physical fitness	Any time	02/year	Physical Education Department	Department In-charge
85	Awareness Programme on sexual harassment and ragging	Any time	01/year	WEC	Coordinator
86	Awareness Programme on health and hygiene	Any time	01/year	Zoology Department	Department In-charge
87	Data on students qualifying in competitive exams	In the Month of December	01/year	Zoology Department	Department In-charge
88	Activities by Student Council & Representatives	Any time	02/year	Student Council	Student Council Coordinator
89	College Level sports events	Any time	01/year	Physical Education Department	Department In-charge
90	Administrative training programme	Any time	01/year	Principal	Principal
91	Internal and external financial audits	Any time	01/year	Finance Committee	Coordinator
92	Mobilisation of funds	Any time	Continuous process	Funds Mobilisation Committee	Coordinator
93	Collaborative quality initiatives	Any time	02/year	IQAC	Coordinator
94	Promotion of gender equity programme	Any time	01/year	WEC	Coordinator
95	Environmental promotional activities (Outside College)	Any time	01/Department/year	Department In-charge	Interested Faculty
96	Sensitization of students and employees rights, duties and responsibilities	Any time	01/year	Principal	Principal
97	Awareness Programme on Code of conduct for students, teachers, and other staff	Any time	01/year	Principal	Principal
98	Academic audit	At the end of academic year	01/year	Academic audit Committee	Coordinator
99	MOOCs/ARPIT/e-Courses	Any time	01/faculty/year	MOOCs Committee	Coordinator
100	Curricular Activities	Any time	01/month/faculty	Department In-charge	All faculty
101	Co-curricular activities	Any time	01/month/faculty	Department In-charge	All faculty

102	N-List Usage	Any time	Continuous process	Library In-charge	Library In-charge
103	Parent-Teacher Meeting	Any time	01/year	Parent- Teacher Committee	Coordinator
104	Institutional Best Practices	Any time	02/year	NAAC Coordinator	Criteria-VII Coordinator
105	Institutional Distinctiveness	Any time	02/year	NAAC Coordinator	Criteria-VII Coordinator
106	Academic Activity Report	On the day of activity conducted	01/year	IQAC Technical Assistant	Activity Organizer
107	One Teacher -One Student	After completion of 1 st Semester: One teacher adopts one student	01/year	Principal	All faculty
108	Awareness Activity by Alumni	Any time	01/year	Alumni Coordinator	Department In-charge
109	College Day	At the end of academic year	01/year	Principal	Vice Principal
110	Student Participation @ Outside campus	Any time	01/Department	Student Welfare Committee	Department In-charge
111	Field Visits	Any time	01/year	Department In-charge	Any faculty
112	Guest Lecture	Any time	01/year	Department In-charge	Any faculty
112	Student Seminar	Any time	01/student/semester	Department In-charge	All faculty
113	Sharing of Resources	Any time	01/Department	Department In-charge	Department In-charge
114	ICT Teaching	Any time	02/Faculty/year	Department In-charge	All faculty
115	Departmental meeting	Any time	04/year	Department In-charge	All faculty
116	Department Distinguish Programme	Any time	01/year	Department In-charge	Any faculty
117	Alumni Meet	Any time	04/year	Alumni Committee	Alumni Coordinator
118	Research Publications	Any time	01/Faculty/year	Department In-charge	All faculty
119	Presentation in Seminars	Any time	01/Faculty/year	Department In-charge	All faculty
120	Registration in ORCID/Scopus/Web of Science/Vidwan/Publons/Google Scholar/ResearchGate/IRINS/N-List	Any time	As many as possible	Research Coordinator	All faculty
121	Inspire By Faculty (IBF)	Any time	01/Faculty/year	Department In-charge	All faculty
122	Inspire By Alumni (IBA)	Any time	01/Department/year	Department In-charge	Department In-charge

123	Inspire by PG Students (IBPS)	Any time	01/Department/year	Department In-charge	Department In-charge
124	Student participation in outside college competitions	Any time	01/Department/year	Department In-charge	Department In-charge
125	Student attendance display	Continuous process	01/month/department	Department In-charge	Concern faculty



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INSTITUTIONAL DEVELOPMENTAL PLAN (2020-2025)

1. INTRODUCTION

Government College for Men, Kadapa was established in 1948 is one of the oldest and the most prestigious institution in Rayalaseema area of Southern Andhra Pradesh. The college is popularly known to the people of Kadapa district as Government Arts College and it was renamed later as Govt. College for Men. As the college is about to complete 60 years of its yeoman service to the noble course of education, it is appropriate to look back at its beginning and growth and its contribution to the people of Kadapa district in particular and to the country in general over the period of 6 decades.

The district of Kadapa had been without a college for many years. The then government of the composite Madras state announced that it was its policy to start one college in every district headquarters. The citizens of Kadapa promptly co-operated with the Government in making it possible to start the college in 1948 in the locally available District Board Buildings or Zillaparishad Buildings.

A college committee was formed with late Sri. N. Ranga Reddy, a leading advocate of Kadapa town, as President, Sri. Jagirdar Ramachandra Rao., B.A., B.L., as Secretary and Sri. T.M. Seshadri., B.A., B.L., as the Treasurer to raise funds for the construction of the college Hostel Building. Sri. Mohammed Ismail Sahib, District Educational Officer at the time, Sri. R.S. Malayappan, B.A., the then District Collector and late Sri. B. MadhavaRao Naidu, Played an active and vital part in making the District Board building available to the college committee for housing the proposed college and finding a suitable site of nearly 50 acres near the Railway station for the construction of permanent building for the college.

2. VISION & MISSION

VISION:

- ✓ Empowerment through knowledge, inculcation of values to promote Social, Economic, Cultural, Ethical and Environmental qualities and exposure to global competence along with technical knowledge.

MISSION

- ✓ To equip and empower students with relevant knowledge and competence to face global challenges with creativity.
- ✓ To mould the students as responsible citizens with intellectual excellence and integrity through the subjects like Environmental Studies, Indian Heritage and Culture.
- ✓ To facilitate optimum use of human and natural resources for sustainable development.

STRATEGIC GOALS

- ✓ To achieve NAAC - A+ grade in 2024
- ✓ To get NIRF rank below 200
- ✓ To participate ARIIA ranking
- ✓ To enhance the admissions up to 100%
- ✓ Increasing overall graduation rates
- ✓ To reduce dropout rates
- ✓ Creating opportunities to gain knowledge, skills, and credentials in high demand fields
- ✓ Identifying new sources of funding for college activities
- ✓ Enhancing the College Reputation/Branding
- ✓ Improving the employment placement rate of students after graduation
- ✓ Improving Communication Skills in the students
- ✓ Improving alumni engagement
- ✓ Fostering greater engagement with the local community
- ✓ Continuous Process for Campus Planning and Development
- ✓ Building Environmentally Sustainable Campus Facilities

INSTITUTIONAL DEVELOPMENTAL PLAN (2020-2025)

Criteria-I:

- ✓ Implementation of NEP-2020 & Autonomous-2023 guidelines
 - 4 Year Honors/4 Years Honors with Research Programmes
 - 4 Years Single Major Programmes
- ✓ Implementation of DigiLocker, National Academic Depository (NAD) & Academic Credit Bank (ABC)
- ✓ Implementation of Credits for MOOCs
- ✓ Research Based Curriculum to promote the creative thinking

Criteria-II

- ✓ IT Integrated CO-PO attainment Calculation
- ✓ IT integrated Teaching, Learning and Evaluation System
- ✓ Online Feedback and Real Time Analysis System
- ✓ Automated Document Management System
- ✓ More number of Skill Development, Life Skill, Value Added, Certificate Courses will be introduced to produce Industry Ready Graduates
- ✓ Optimum utilization of Library

Criteria-III

- ✓ Creation of Innovation Driven Research Environment
- ✓ To ensure Ph.D Guideship for at least 50% Eligible faculty
 - Ph.D supervisors- 11, Ph.D Programmes-5, Ph.D Scholars-13
- ✓ Establishment of IPR Cell
- ✓ Establishment of Innovation and Incubation Center
- ✓ Opening of Start-Ups
- ✓ Consultancy Services to generate funds
- ✓ Establishment of Entrepreneur Cell
- ✓ Establishment of Inclusive Center
- ✓ Strengthening the Placement Cell & Career Guidance Cell
- ✓ Purchase of Trunitin Plagiarism Software
- ✓ Optimum Utilization of Central Instrumentation Facility
- ✓ Active MOUs with Industry & Institutions
- ✓ Incentives & Seed Money for Active Researchers
- ✓ To establish Institutional Innovation Cell (IIC)
- ✓ To organize a greater number of Seminars and Workshops

Criteria-IV:

- ✓ Construction of Men Hostel with 1000 capacity
- ✓ Renovation of Auditorium
- ✓ Establishment of Studio for LMS Content Generation
- ✓ Digitalization of Class Rooms & Library

Criteria-V:

- ✓ Strengthening the Alumni Association
- ✓ Initiative will be taken to provide Paid Internships for 100% students with the moto of "Earn While Learn"
- ✓ Continuous Faculty Development Programmes through NRC
- ✓ Funds Generation & Services from Alumni, Philanthropist
- ✓ Faculty & Students Exchange Programmes in research and academics
- ✓ Facilities are provided to achieve in national and international sports & games
- ✓ To augment women admission measures will be taken

Criteria-VI

- ✓ Steps to be taken to initiate best practices in every department
- ✓ To Conduct Environmentally Sustainable Activities

Criteria-VII

- ✓ More number of Gender Sensitization Programmes to be conducted.
- ✓ Establishing of more Solar Plants to Generate Power up to 50KW
- ✓ Installation of Energy Conservation Appliances to minimize Power Tariff