



Indian Academy of Sciences, Bengaluru
Indian National Science Academy, New Delhi
The National Academy of Sciences India, Prayagraj

SCIENCE ACADEMIES' EDUCATION PROGRAMME

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Dr Panati Kalpana
Asst. Professor
Dept. of Biotechnology
Govt. College for Men
Kadapa 516 004

Sub: Lecture Workshop in "Recent trends in genetics" at Govt. College for Men, Kadapa during 19-20 January 2023.

Dear Dr Kalpana,

This has reference to the letter forwarding a proposal and budget for organizing a two-day Lecture Workshop at Govt. College for Men, Kadapa. The Joint Science Education Panel of the three Academies will be happy to sponsor and support the Lecture Workshop. We note that Prof. N. B. Ramachandra (University of Mysore, Mysuru) will be the workshop Convener and that you will be the Workshop Co-ordinator.

(a) A budget of Rs. 1,59,500/- including travel expenses. (Resource Persons travel expenses will be paid following the guidelines i.e. 2-tier A/C for RPs below the age of 60; air fare for RPs aged above 60 yrs. for 150 participants has been approved by the Science Education Panel. As per the guidelines, the ideal number of participants in a Lecture Workshop should be between 100 and 125 and in any case should not exceed 150, to maximize interaction between participants and resource persons. Please note that you have to adhere to our guidelines and the approved amount is strictly following the budget heads in the guideline.

(b) Please note that only the names of Convener and Coordinator of the Workshop should be included in brochure/invitation etc. Names of members of the management, organizing committees, patrons etc should be strictly avoided.

(c) Please ensure that the expenditure on individual items does not exceed the sanctioned BUDGET HEAD. If the actual expenditure exceeds the sanctioned budget, THE HOST INSTITUTION SHOULD TAKE CARE OF THE DIFFERENCE.

(d) Lecture Workshops are sponsored and supported by the three National Science Academies – IASc, INSA and NASI. The names of INDIAN ACADEMY OF SCIENCES (BENGALURU), INDIAN NATIONAL SCIENCE ACADEMY (NEW DELHI) and THE NATIONAL ACADEMY OF SCIENCES, INDIA (PRAYAGRAJ) should therefore be mentioned in all publicity material such as programme sheet, invitation cards, etc.

(e) It may be noted that no formal certificates should be issued to participants. A letter of attendance signed by Coordinator may be issued to those who need it.

(f) The Workshop should be called Science Academies' Lecture Workshop in "Recent trends in genetics".

(g) You should send us three copies of the printed programme cards once it is printed.

(h) We urge you to open a new bank account in the name of the lecture workshop or in the name of the principal and provide full details of the account:

1. Account No;
2. Name of the Account Holder;
3. Name of the Bank;
4. Name of the Branch;
5. IFS code for non-SBI accounts.

Alternatively, you can provide us the existing college bank account number to which we can transfer the amount.

The audited expenditure statement/utilization certificate duly signed by competent authority (CA or Financial Controller) in GFR 19 A format to be sent along with the report, once the Course is over. This is required for the Audit compliance.

You can go ahead with organizing the Workshop in consultation with Prof. N. B. Ramachandra.

With regards,

Yours sincerely,



C S Ravi Kumar
Coordinator

Science Education Programme

Please find below a note about the 75th year of Indian independence (Azadi ka Amrut Mahotsav). We would like you to include this note in all the publication material about the workshop. You might even consider displaying this prominently at the venue.

The Science Academies have been supporting two/three-day lecture workshops and fifteen-day refresher courses on topics of current interest throughout the country. All the programmes conducted by the Joint Science Education Panel of the Academies are fully supported by the Department of Science and Technology, Govt. DST has undertaken a series of activities to mark 75 years of India's Independence (Azadi ka Amrut Mahotsav). The Mahotsav is a series of S&T programmes and events to be organised to commemorate the 75th anniversary of India's Independence. The curtain raiser activities began from 12 March, 75 weeks prior to 15 August 2022. The lecture workshops/refresher courses are part of the series in these programmes. The Academy will also organize periodic lectures by eminent scientists. These programs will be adequately expanded in the celebration of the 75 years of Indian Independence.